

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held in the Council Chamber, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Thursday, 27 April 2006.

PRESENT: Councillor I C Bates – Chairman.  
Councillors Mrs J Chandler, N J Guyatt,  
A Hansard, Mrs P J Longford, T V Rogers  
and L M Simpson.

### 204. MINUTES

The Minutes of the meeting held on 20th April 2006 were approved as a correct record and signed by the Chairman.

### 205. MEMBERS' INTERESTS

No declarations were received.

### 206. FINANCIAL MONITORING

#### (a) REVENUE BUDGET

The Cabinet received a report by the Head of Financial Services (a copy of which is appended in the Minute Book) detailing the projected outturn for 2005/06 and the expected budget variations in the current year.

RESOLVED

that the likely spending variations for the revenue budget 2005/06 be noted.

#### (b) CAPITAL PROGRAMME 2005/06

By means of a report by the Head of Financial Services (a copy of which is appended in the Minute Book) and having been acquainted with variations in the Capital Programme in the current year, the Cabinet

RESOLVED

(a) that the report be received and the expenditure variations noted; and

(b) that the estimated capital and revenue impact also be noted.

### 207. BROUGHTON CONSERVATION AREA: CHARACTER STATEMENT AND MANAGEMENT PLAN CONSULTATION DOCUMENTS

Consideration was given to a report by the Planning Policy Manager (a copy of which is appended in the Minute Book) to which was attached copies of a draft Character Statement and Management

Plan for the Broughton Conservation Area.

RESOLVED

that the draft Character Statement and Management Plan for the Broughton Conservation Area be approved as a basis for consultation.

**208. BROOKSIDE, HUNTINGDON - URBAN DESIGN FRAMEWORK**

Further to Minute No.05/143, the Cabinet considered a report by the Planning Policy Manager (a copy of which is appended in the Minute Book) outlining the responses received to consultation on the Brookside, Huntingdon Urban Design Framework and suggested amendments as a consequence thereof

RESOLVED

- (a) that the responses to the consultation on the Brookside (Huntingdon) Urban Design Framework be approved and reflected in the final version of the framework as annexed to the report now submitted for the purposes of Interim Planning Guidance; and
- (b) that the Planning Policy Manager be authorised, after consultation with the Executive Member for Planning Strategy, to make any minor consequential amendments to the text and illustrations of the framework as a result of the amendments referred to in the preceding resolution.

**209. OXMOOR (HUNTINGDON) PROPERTY ACTION PLAN - UPDATE**

RESOLVED

that consideration of this item be deferred pending the submission of further information to a future meeting.

**210. CAR PARKING ORDER - OAK DRIVE, HUNTINGDON**

Further to Minute No.05/177 and by way of a report by the Head of Technical Services (a copy of which is appended in the Minute Book), the Cabinet was informed that no objections had been received following the publication of proposals to introduce a new car parking order in respect of Oak Drive, Huntingdon.

RESOLVED

that the Order as advertised be confirmed.

**211. HOUSING ACT 2004 - IMPLEMENTATION AND ENFORCEMENT**

The Cabinet was acquainted by means of a report by the Head of Environmental and Community Health (a copy of which is appended in the Minute Book) with progress on the implementation of a range of measures arising from the Housing Act 2004. The report also recommended the adoption of a new private sector housing

enforcement policy and measures relating to Houses in Multiple Occupation (HMOs).

**RESOLVED**

- (a) that the Private Sector Housing Enforcement Policy set out in Annex 1 to the report now submitted be adopted;
- (b) that the HMO licensing committees set out in Annex 2 to the report now submitted be adopted;
- (c) that the HMO standards set out in Annex 3 to the report now submitted be adopted;
- (d) that, subject to (e) below, a HMO licensing fee of £300 be adopted with the fee being waived for licensable HMOs under the control of registered charities;
- (e) that the licensing fee referred to in (d) above be reviewed following a period of six months of the introduction of the licensing arrangements;
- (f) that the automatic designation of Huntingdonshire as an area subject to additional houses in multiple occupational licensing be revoked; and
- (g) that the Head of Environmental and Community Health Services, after consultation with the relevant Executive Councillor, be authorised to authorise amendments to -
  - ◆ the Private Sector Housing Enforcement Policy;
  - ◆ the HMO Licensing Conditions;
  - ◆ the HMO Standards; and
  - ◆ the HMO Licensing Fee

**212. IMPLEMENTING ELECTRONIC GOVERNMENT (IEG) STATEMENT 2006**

By way of a report by the Head of Information Management (a copy of which is appended in the Minute Book) Members were acquainted with the contents of the final 2006 Implementing Electronic Government (IEG) Statement for submission to the Office of the Deputy Prime Minister. In noting comments by the Executive Councillor for Operations and Information Technology as to the intention to elaborate on the reasons for “red” status priority outcomes, it was

**RESOLVED**

that the Council be recommended to approve the submission of the 2006 IEG Statement to the Office of the Deputy Prime Minister.

**213. SAFETY ADVISORY GROUP**

The report of the Safety Advisory Group held on 1st March 2006 was received and noted.